

Mitchellville Public Library

Board of Trustees Regular Meeting

Monday, March 23rd, 2026

6:00 P.M. at the Mitchellville Public Library

205 Center Avenue North, Mitchellville, Iowa 50169

1. **Call to order** – 6:02 pm J. Butler motion to approve, C. Torrance 2nd Motion – all in favor/approved
2. **Roll Call** – J. Butler, C. Torrance, C. Bowers, J. Fritch
3. **Also Present** – Trent, Michael Fritch, Becky Bianchi, Mandy Zook, Lisa Anderson
4. **Approval of Tentative Agenda** – J. Butler motion to approve, C. Torrance 2nd motion – all in favor/approved
 - Add amendment to tentative agenda to include approval of monthly bills.
Amendment approval: J. Butler motion to approve, C. Torrance 2nd motion, all in favor/approved
 - **Monthly Bills for March:** \$2282.94 J. Butler motion to approve, C. Torrance 2nd motion, all in favor/approved.
5. **Approval of February Minutes** – J. Butler motion to approve, C. Torrance 2nd motion, all in favor/approved
6. **New Business** –
 - Welcome Dean Brand our new city liaison
 - **Easter Egg Hunt Updates:** Donation was made by Dr. Jason, a bike. 2 bikes and 2 trikes w/ helmets were donated by Lions Club
 - **Discussion and Possible Approval to pay the library portion of the legal fees:** the library portion to date without ICAP added in is \$32,698 – round this amount up to \$33,000 to be transferred by Jacobe to go toward legal fees. C. Torrance motion to approve, J. Butler 2nd motion, All in favor/approved.
 - **Discussion for new volunteer:** New volunteer application, Benjamin Conrad from Colfax, working on degree in library science. The form will be given to Jacobe at City Hall for a Background Check. C. Torrance motion to approve, J. Butler 2nd motion, all in favor/approved to send over application.
 - **Discussion on possible moving of trustee meeting nights:** Will move the meeting to the 4th Tuesday of each month at 6:00 pm. J. Butler motion to approve, C. Torrance 2nd motion, all in favor/approved.

- **Discuss and Evaluate Director 3 month review:** Trent is doing a great job, moving the library in a positive direction. Proposing a 5% increase in pay for Trent beginning with the 1st paystub in April; get with Jacobe to notify and get city council approval. J. Butler motion to approve, C. Torrance 2nd motion, all in favor/approved.
- 7. **Comments and Discussion from Director** – Pleased and pleasantly surprised by community involvement and participation in preparing for the event. Cordell will be on vacation from Friday-Tuesday later this week. Looking into a possible author visit this summer about a science fiction novel written in order to promote the author’s book along with the illustrator if possible. Geared toward teens/older kids.
- 8. **Trustee Comments** – The Lego tables are done!! Cyndi mentioned looking into the Iowa State Extension program for libraries. Chrissy mentioned the painting activity coming up on April 15th @ 11:00 with Donna Hayes.
- 9. **Adjournment** – 7:33 p.m. J. Butler motion to approve, C. Torrance 2nd motion, All in favor/approved.

Next Regular Meeting: April 28th, 2026 @ 6:00 pm

**** Minutes typed and respectfully submitted by Jessie Fritch, Mitchellville Library Board of Trustees Secretary**