

Mitchellville Public Library
Board of Trustees Regular Meeting
Tuesday, June 23rd, 2026
6:00 p.m. at the Mitchellville Public Library
205 Center Avenue North, Mitchellville, IA 50169

1. **Call to Order:** 6:04 pm, 1st motion to call to order by J. Butler, 2nd by C. Torrance
2. **Roll Call:** C. Bowers, J. Fritch, C. Torrance, J. Butler
3. **Also Present:** Trent Auer
4. **Approval of Tentative Agenda:** 1st motion to approve by J. Butler, 2nd by J. Fritch – all in favor/approval
5. **Approval of May Minutes:** 1st motion to approve by J. Butler, 2nd by C. Torrance, All in Favor/Approval
6. **New Business:**
 - **Approve Bills:** \$395.95 – J. Butler 1st motion to approve, C. Torrance 2nd, all in favor/approved
 - **Summer Reading Updates:** Over 30 kids signed up, but the actual participation is lower on Saturday. Possibly looking into more of a “freeform” version like other libraries in the area versus just one specific day to to logs, etc. Will try to find this for next Summer.
 - **Door Updates:** From Misty, Replacing slider with 2 doors and card/key fob reader. Warranty of 1 yr on labor, 10 yrs on doors/glass, 12 days if anything is needed immediately after installation. Total: \$15,370.00 Voted on by board, all approved/in favor and will take to the City Council
 - **Kanopy Streaming Services:** Total of \$1000/yr for 2 packages, as mentioned at previous meetings. Will get a 20% discount if starting before July – motion to approve use by J. Butler, 2nd motion by C. Torrance – all approved/in favor

- **Printer Decision:** Decision made to buy Sharp BP – 51C26 Printer outright, C. Torrance 1st motion to approve, J. Butler 2nd Motion – all in favor/approved
 - **Part-Time Job Description:** A motion was made to work with Jacobe and post the position after reviewing criteria as a board. 1st motion by J. Butler, 2nd motion by C. Torrance. All in favor/approved.
7. **Comments and Discussion from Director:** There will be some new programs coming – Finger Knitting will be on Tuesdays in July @ 1:00 pm. Also thinking about getting a Creative Writing Program going again, another idea is “Thankfulness Month” by Ashley Summers, taking pictures of things that kids are thankful for in our town and then share out incorporating it into a storytime for the months of August/September. July 11th will be the final day of Summer Reading with a party in the park, all patrons will be included if they choose.
8. **Trustee Comments:** Participate in the 4th of July Parade? Parade is on July 5th beginning at 12:30 pm on Carter Street, lineup between 11:30 and 12:30.
9. **Adjournment:** 8:04 pm, 1st motion to adjourn by J. Butler, 2nd motion by C. Torrance

Next Regular Meeting: July 28th, 2026 at 6:00 pm @ Mitchellville Public Library

Minutes Respectfully Submitted by Jessie Fritch, Secretary of the Mitchellville Library Board of Trustees.