

Mitchellville Public Library

Board of Trustees Regular Meeting

Thursday, January 26th, 2026

6:00 p.m. at the Mitchellville Public Library

205 Center Avenue North, Mitchellville Iowa 50169

1. **Call to Order** - 6:00 pm
2. **Roll Call** - J. Butler, C. Bowers, C. Torrance, J. Fritch - all present
3. **Also Present** - Trent Auer
4. **Approval of Tentative Agenda**- Motion to approve: J. Butler, 2nd Motion by C. Torrance, All are in favor and approve the tentative agenda.
5. **New Business**
 - **Approve Bills** - Bills in the amount of \$698.55 approved. Included Canon, Springer, Metronet, U.S. Cellular, and VISA. Motion to approve by J. Butler, 2nd Motion by C. Torrance
 - **Fire Alarm Inspection** - Still not currently working, this was cancelled due to not being sure of payment for services. Trent will call and reschedule. Prices will be \$550 annually for inspection and must be done by a service technician due to electrical work needed with it and warranty, it will be \$755 when they come to install it. This needs to be put in the line item budget each year for the library. Motion to approve by J. Butler, 2nd Motion by C. Torrance. All in favor, none opposed
 - **Programming Ideas** - Possibly having Seniors come in to have kids read to “adoptive” grandparents, Trent talked to Matt: “Crash Course Kids” will build a lego table, get plywood from Cyndi? Easter community event - for ALL departments, not just one department. Include small businesses in homes and whoever would like to join! More discussion to come, Idea to bring in dogs from the fire department (Lucy and Gerdie) for kids to read to. We will address Spring Break planning at the February meeting.
 - **Heating, Cooling, and Power Outage Location Plans** - We are a heating/cooling station and a charging station for power outages if needed. Hours for this service are determined by need per situation - question was raised if this

is wiggle room in Cordell's hours in case of an emergency. Let Jacobe know plan on February 23rd, come up with concrete plan for the 1st City Council meeting.

- **Volunteer Approval** - There is a foreign exchange student that wants to volunteer, Chayada Smtanaprasit, possibly after school and on Saturdays. Motion to approve by J. Butler, 2nd Motion by C. Torrance, all in favor, none opposed.
- **Generator** - Possible repairs needed, it's throwing codes when trying to start up. Trent will contact Kline Electric this week for a quote on how to get it serviced now and then regular servicing schedule. Talk to Jacobe first, there may be someone through City Hall that will service it.
- **Budget Update** - We will come back to this in February, tabled for tonight. However, any money we have should be labeled for specific purposes/uses in compliance with state law. Question raised about working on doors before summer. Motion to approve table J. Butler, 2nd Motion C. Torrance, all approve, none opposed.

6. Comments and Discussion by Director - Cordell is doing a great job with his role-playing program that he has designed and kids are responding well to it. He is enjoying working full-time. 2 of the computers designated for kids' use were able to get up and running.

7. Trustee Comments - Join Trustee Training on January 29th, share info/e-mail regarding this. It was also noted that the Foundation is very pleased with the direction of the library at this time.

8. Adjournment - 7:29 pm. Motion to adjourn made by J. Butler, 2nd motion by C. Bowers, all in favor, none opposed.

Next Regular Meeting: February 23rd, 2026 @ 6:00 pm.

Minutes respectfully submitted by Jessie Fritch, Library Board of Trustees Secretary