

**Mitchellville Public Library**  
**Board of Trustees**  
**Regular Meeting Minutes**  
**May 28, 2024 @ 6:00pm**

(ADA Compliance: Please inform staff if you require any accommodations)

1. Call to Order: 6:05
2. Roll Call: Rhonda Jones, Ryan Houska, Chrissy Bowers, Jerry Butler
3. Also Present: Ellen Heather
4. Agenda: Attentive Agenda Approval: Motioned by Bouwer's, second by Houska
  - Director's report
  - May. 2024 Bills \$2749.72
  - Stats
5. City Liaison:
6. Public Audience: (Please limit to 3 minutes/no Board action)
7. Old Business:

The furnace will be installed on the 29<sup>th</sup>, 30<sup>th</sup> of May. The outside window has been repaired and the tint has been replaced too.
8. New Business:

The board discussed Ch.4 & 5 of the Trustees handbook. Lot of good information.

We will begin working on the Strategic Plan together for the State of Iowa Government to keep our Tier 3 status. The library has been a Tier 3 for 10+ years. This gives us some funding from the state.

The board will review our library bylaws and make sure to update if necessary.

We discussed some fundraisers for the library coming up and are very excited to help.

At the June meeting, we will be changing officers.

Ellen's eval will be in June

We have a great candidate for the rural board position. She stopped and picked up a board packet to go over and let us know.
9. Trustee Comments: The library looks great and let us know if you need us to help.
10. Director's Comments: Trustees are doing an amazing job with State Library training and advocating for the library. Thank you for helping in the library when needed.
11. Adjournment 6:58  
Board of Trustees

Next Regular Meeting: June 24, 2024 @ 6:00PM —Schedule Subject to Change up to 24 Hours Prior to Meeting—